

Court File Number

[SEAL]

(Name of court)

at

Court office address

Form 8: Application (General)

Applicant(s)

Full legal name:
Address:
Phone & fax:
Email:

These 2 boxes (full names of both parties) are what is referred to as the

Respondent(s)

Full legal name:
Address:
Phone & fax:
Email:

"style of cause" and never changes throughout court proceedings.

Applicant(s) Lawyer

Name:
Address:
Phone & fax:
Email:

This is the court form number. (Corresponds with the rule number under the Family Law Rules.)

Respondent(s) Lawyer

Name:
Address:
Phone & fax:
Email:

TO THE RESPONDENT(S):

A COURT CASE HAS BEEN STARTED AGAINST YOU IN THIS COURT. THE ATTACHED PAGES.

THE FIRST COURT DATE IS (date) AT or as soon as possible after that time, at: (address)

HIGHLIGHTED SECTIONS MUST BE ON EVERY COURT DOCUMENT

NOTE: If this is a divorce case, no date will be set unless an Answer is filed. If you have also been served with a notice of motion, there may be an earlier court date and you or your lawyer should come to court for the motion.

THIS CASE IS ON THE FAST TRACK OF THE CASE MANAGEMENT SYSTEM. A case management judge will be assigned by the time this case first comes before a judge.

THIS CASE IS ON THE STANDARD TRACK OF THE CASE MANAGEMENT SYSTEM. No court date has been set for this case but, if you have been served with a notice of motion, it has a court date and you or your lawyer should come to court for the motion. A case management judge will not be assigned until one of the parties asks the clerk of the court to schedule a case conference or until a motion is scheduled, whichever comes first.

IF, AFTER 365 DAYS, THE CASE HAS NOT BEEN SCHEDULED FOR TRIAL, the clerk of the court will send out a warning that the case will be dismissed within 60 days unless the parties file proof that the case has been settled or one of the parties asks for a case or a settlement conference.

IF YOU WANT TO OPPOSE ANY CLAIM IN THIS CASE, you or your lawyer must prepare an Answer (Form 10 - a blank copy should be attached), serve a copy on the applicant(s) and file a copy in the court office with an Affidavit of Service (Form 6B). YOU HAVE ONLY 30 DAYS AFTER THIS APPLICATION IS SERVED ON YOU (60 DAYS IF THIS APPLICATION IS SERVED ON YOU OUTSIDE CANADA OR THE UNITED STATES) TO SERVE AND FILE AN ANSWER. IF YOU DO NOT, THE CASE WILL GO AHEAD WITHOUT YOU AND THE COURT MAY MAKE AN ORDER AND ENFORCE IT AGAINST YOU.